

.de-Domain - Update (for DENICdirect Customers)

Your contractual partner:
DENIC eG, Frankfurt am Main/GERMANY

Your request will be processed by:
DENIC Services GmbH & Co KG
CAYA Postbox 683841
Barbara-McClintock-Straße 11
12489 Berlin
GERMANY

Telefax: +49 6151 62 90 943
E-Mail: direct@denic-services.de

As

Please fill in in block letters!

- holder
 authorised representative of the holder

of the domain

	.de
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registered with the following holder data:

Name: _____

Address: _____

Postal code: _____ **City:** _____

Country: _____

E-mail: _____

I hereby request DENICdirect to change the domain data as follows:

Domain Holder

New name: _____

For natural persons: first and last name

For organisations: complete company name and indication of legal form, for instance: Sample Ltd.

New address: _____

Example: Sample street 19. A post-office box number is not sufficient.

New postal code: _____ **New city:** _____

New country: _____

New E-mail: _____

Billing address/invoice recipient

- Please address and send the invoices to the domain holder to the holder address registered with DENIC (taking account of the aforementioned changes, if any).

Data protection information:

If the invoices shall be addressed and sent to the domain holder, DENIC will store the data of the domain holder – if necessary contrary to item VII paragraph 2 of the DENIC Domain Guidelines – at least until the end of the tenth full calendar year after payment or cancellation of the last invoice addressed to the customer(s) due to legal retention obligations.

VAT-Reg No. (only if domain holder is domiciled in an EU member state other than Germany):

- Please address and send the invoices to the domain holder at the following address:

Address: _____

Postal code: _____ **City:** _____

Country: _____

VAT-Reg No. (only if domain holder is domiciled in an EU member state other than Germany):

- Please do not address and send the invoices to the domain holder but to the following invoice recipient:

Name: _____

Address: _____

Postal code: _____ **City:** _____

Country: _____

Telephone*: _____

Telefax*: _____

E-mail*: _____

*optional

VAT-Reg No. (only if domain holder is domiciled in an EU member state other than Germany):

If the recipient of the invoice is a natural person, the consent of this person to the processing of the aforementioned data is required. The consent must be documented by means of the signature of the invoice recipient following the instructions below. If this consent is not given, DENIC will address and send the invoices to the domain holder to the address stored in the DENIC database.

I agree that the invoices for the aforementioned domain will be addressed and sent to me and I hereby agree that DENIC stores my aforementioned data for this purpose.

I also take note of the following information:

- (1) The data of the invoice recipient is stored by DENIC eG, Theodor-Stern-Kai 1, 60596 Frankfurt am Main, Germany; E-mail: info@denic.de; Fax: +49 69 27 235 238; registered under No. 770 in the public register of cooperatives, local court (Amtsgericht) Frankfurt am Main, VAT No. DE 189976656; Members of the Executive Board: Thomas Keller, Martin Küchenthal, Andreas Musielak, Sebastian Röthler.
- (2) DENIC will store the data to issue invoices for the aforementioned domain. The basis for this is the consent given by the invoice recipient in accordance with Article 6 paragraph 1 sentence 1 lit. a) of the General Data Protection Regulation.
- (3) The invoice recipient has the right to withdraw their consent at any time in accordance with Article 7 paragraph 3 of the General Data Protection Regulation. This can be done by fax or e-mail. The withdrawal of consent will, however, not affect the lawfulness of the processing that was based on the consent before it was revoked.
- (4) Due to legal retention obligations, DENIC will store the data of the invoice recipient until the end of the tenth full calendar year after payment or cancellation of the last invoice addressed to the invoice recipient.
- (5) Pursuant to Articles 15 to 18 and 20 of the General Data Protection Regulation, the invoice recipient has the right to access, rectification, erasure, restriction of data processing and data portability to the extent defined both herein and in Articles 34 and 35 of the Federal Data Protection Act
- (6) The invoice recipient may lodge a claim with the Hessian Data Protection Officer regarding data protection issues.
- (7) The Data Protection Officer of DENIC can be contacted at the address stated in paragraph 1 and under the e-mail address datenschutzbeauftragter@denic.de.

Location and date

Signature of the invoice recipient

Technical data

Order type: **Nameserver NSentry Technical data will be provided later

**You must state at least two name servers which must be redundantly available at all times. The name servers must meet a number of technical requirements. You find the related details on our information page at <https://www.denic.de/en/domains/de-domains/registration/nameserver-and-nsentry-data/>.

***Nameserver/NSentry** _____

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If I am not the domain holder myself but their legal representative or proxy, I enclose proof of my legal power of representation or a power of attorney with this request. I am fully aware that DENICdirect will not be able to process this request if no such document is attached.

First and last name of the person signing in block letters

Phone number of the person signing for any enquiries (optional)

Location and date

Signature and company stamp (if applicable)